

Surviving COVID with the Breakfast Club

Task Management & Communication Tools for Multi-Generational Telework



Overview

Team

Trello

Reception

Planning

Slack

Questions

Timeline

Zoom

Tools

The Team

Our library is made up of a range of age groups including Boomers, Gen-X and Gen-Y.

We are also divided between staff and librarian roles, and have departments that each include service-oriented and project-oriented positions.



Carol Watson, Director

The Boomer



Wendy Moore, Associate Director

The Gen-X'er



Rachel Evans, Metadata & Special Collections
Geraldine Kalim, Student Services

The Millennials

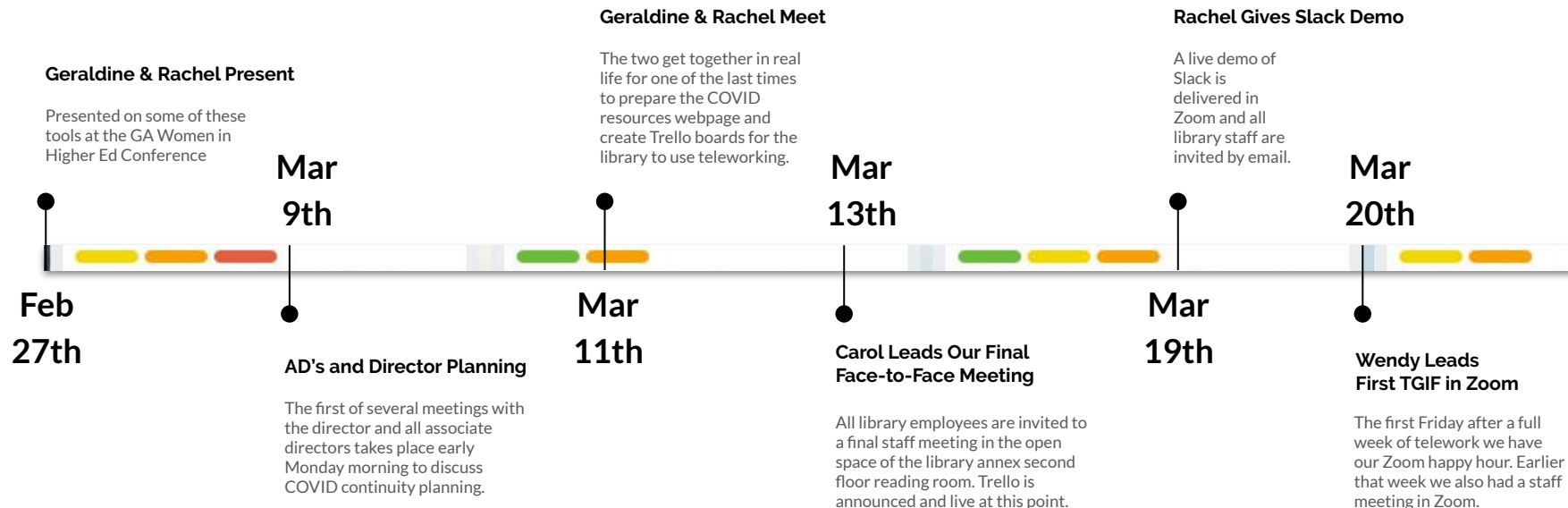


Big Picture Planning like The Big Chill

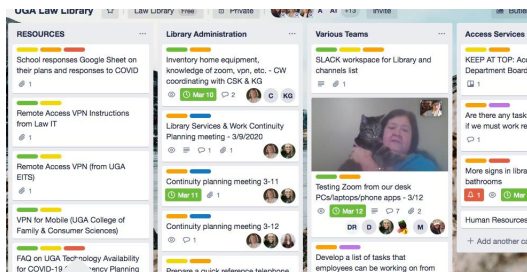
Amazing tradition. They throw a great party for you on the one day they know you can't come.



The Timeline



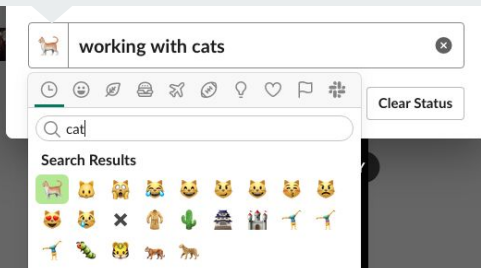
The Tools



TRELL
O
Team Task Management

SLACK

Real-Time Communication



ZOOM

Video-based Hangouts

Millennials constantly Scream

- SO Meta & self-aware (Scream was the first meta-horror film)
- May make lists about making lists (biggest fear is forgetting)
- Communication overload (no wonder we're afraid of phone calls)
- Afraid of literally everything being on the verge of extinction
- SO much anxiety, worry and stress, behind a mask
- SO much imposter syndrome (we're all wearing masks)
- Want to beat everyone else to it /survival of the savvy-est
- Grew up with now obsolete media AND computers in classrooms
- Adapts well to new technology, enjoy learning new things



Trello keeps us less Clueless

- COVID-19 All Library Board
 - Resources
 - Access Services
 - Collection Services
 - Research Services
 - Administration
 - Various Teams
- Standing Committee Boards
 - Public Relations Team / Blog Board
- Strike Team Boards
 - Mindfulness



Trello Examples

This screenshot shows a Trello board for the 'Public Relations Team'. The board is organized into four columns: 'Blog - To Do', 'Blog - Doing', 'Done', and 'Blog - Ideas'. Each column contains several cards with titles, due dates, and labels. A 'Labels' modal is open in the foreground, displaying a list of labels such as 'Technology', 'Resources / Documentation', 'Planning / Preparations', 'COVID-19', 'Human Resources / Personnel', and 'Meetings'. The board also features a 'Calendar' button and a 'Show Menu' option.

Public Relations Team

Blog - To Do

- Resource Spotlight: Bar Prep Resources (on hold) May 22
- Lexis PiP Resources

Blog - Doing

- Pride Month - update last year's timeline & share obits & virtual events Jun 2
- Librarians on Desert Island Resource Jun 5

Done

- Wednesday re-tweet & instagram the summer access info blog post May 13
- Resource Spotlight: Relax & Escape May 11
- Anne is doing a blog post on Europe Day (Sat. 5-9) will post Friday May 8
- Recognition/congrats post for librarians & staff May 7
- 4th Pet Therapy promotion post May 6

Blog - Ideas

- Recurring: From the Reference Desk
- Recurring: A Day in the Life
- Recurring: Resource Spotlight
- non-law school events & resources
- Recurring: Ask a Librarian
- Recurring: From the Archives
- Internet Archives' National Emergency Library?
- Georgia Legislature - end of session
- Resource Spotlight: Magazine Collection

This screenshot shows a Trello card titled 'Inventory home equipment, knowledge of zoom, vpn, e coordinating with CSK & KG'. The card is in the 'COMPLETE' state and has a due date of 'Mar 10 at 4:07 PM'. It is labeled with 'Technology' and 'Planning / Preparations'. The card's description is 'Add a more detailed description...'. The activity log shows a comment from Carol Watson on Mar 10 at 2:10 PM, stating 'Saved on L: drive Law Library >COVID 19 Contingency Planning >Work @ Home Readiness.xls'. A 'Labels' modal is open in the foreground, displaying a list of labels such as 'Technology', 'Resources / Documentation', 'Planning / Preparations', 'COVID-19', 'Human Resources / Personnel', and 'Meetings'. The board also features a 'Calendar' button and a 'Show Menu' option.

Inventory home equipment, knowledge of zoom, vpn, e coordinating with CSK & KG

in list [Library Administration](#)

MEMBERS

- C KG

LABELS

- Technology
- Planning / Preparations

DUE DATE

Mar 10 at 4:07 PM COMPLETE

Description

Add a more detailed description...

Activity

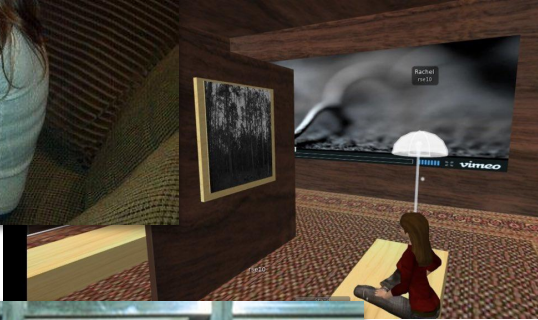
Write a comment...

Carol Watson Mar 10 at 2:10 PM

Saved on L: drive Law Library >COVID 19 Contingency Planning >Work @ Home Readiness.xls

Slack helps us chat like Hackers

- #anxiety_primal_scream_zone
- #coffee_tea_club
- #collection_services
- #digital_commons
- #home_office_with_a_view
- #mindfulness
- #positive_panda
- #prof_dev_videos
- #reference
- #slackhelp
- #social_media_content
- #systems
- #what_ya_reading



Slack Examples

welcome @Jim Henneberger!!!!

Wendy 🌱 11:52 AM
NOW the fun can begin that @Jim Henneberger is here!

Rachel 🌱 11:54 AM
[futurama]
Posted using /giphy (2 MB)



Message #general

📎 B I 🔗 </> ⌨️ ⋮ Aa 🗣️ 😊

here you can find a gif for this instead.
looks for article about open access/
opens link / link goes to subscription
database / anger rises



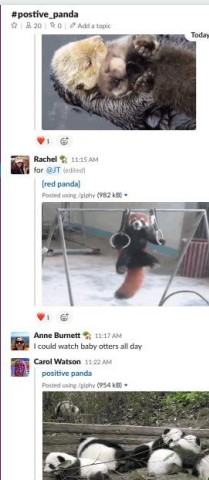
JT 2 days ago
That's a skit in the law library sitcom if I
ever heard one



Rachel 🌱 2 days ago
[angry ren stimpy]
Posted using /giphy (508 kB)



UGA Law Libra...
#positive_panda
Channels
#anxiety_primal_screen_2...
#collectionservices
#digital_commons
#general
#home_office_with_a_view
#positive_panda
#random
#reference
#stacktop
#systems
#what_ya_watching
Direct Messages
#Slackbot
#Rachel (you)
#Amy Taylor
#Anne Burnett
#Carol Watson
#Chris Batten
#Geraldine Kalim
#Hjessimmons
#Jim Henneberger



Files

PDF Files

Everyone

Everyone

Rachel (you) Rachel Evans

Wendy Wendy Moore

JT

Stephen Stephen M. Wolfson

Geraldine Geraldine Kalim

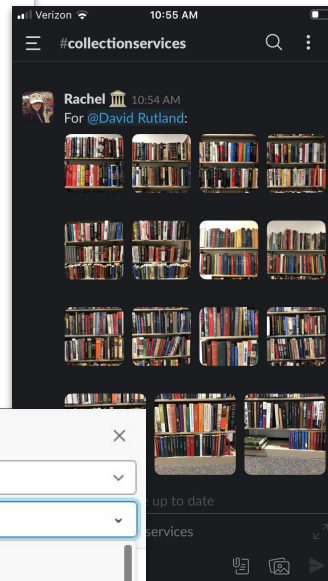
Heather Heather Jane Edith Simmons

Amy Taylor Amy Taylor

Rachel Mar 20th at 3:40 PM

law library reference - 3-22 - 3-28.pdf
JT Mar 16th at 2:41 PM

law library reference - 3-15 - 3-21.pdf
JT Mar 16th at 2:41 PM



Thread
#general

Wendy 🇺🇸 8 hours ago
I still blame Sonny Bono
👍 2 😊

Stephen 8 hours ago
did you ever think about he kinda looked like a
lame version of frank zappa
👍 1 🔥 1 🗨️

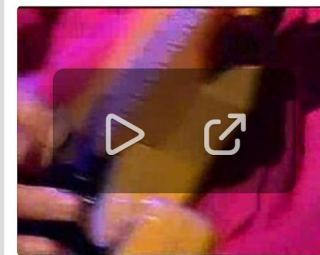
Stephen 8 hours ago
like frank zappa's super lame brother

Rachel 🌱 8 hours ago
@Stephen this is maybe one of the funniest
things I've ever heard (edited)

Dave 8 hours ago
<https://youtu.be/-TltmXT8DkM>

You're Welcome

YouTube | KaZm
[Frank Zappa - Whippin' Post \(live\)](#)

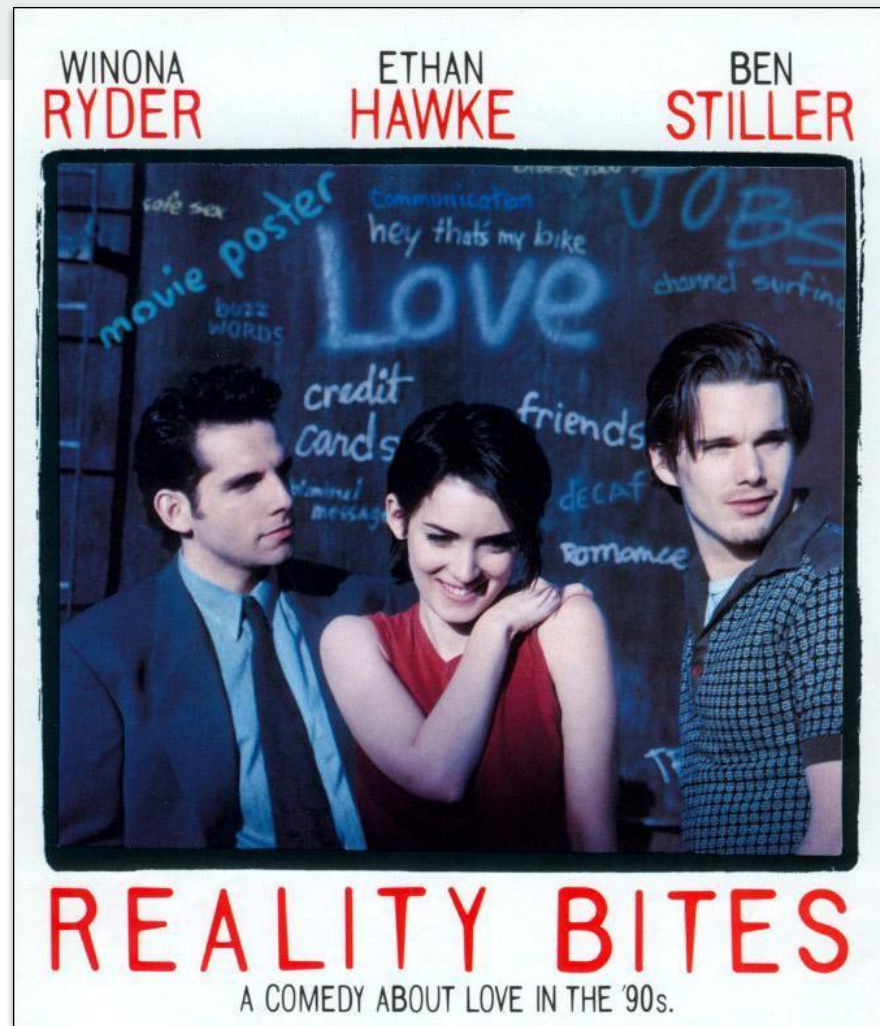


Dave 8 hours ago
This link goes to a better playlist

Marie Mize 7 hours ago
Oh my!! My mind is blown. Zappa doing a
Gregg Allman song.
👍 2 😊

GenX'ers know that Reality Bites

- Long hours on our own with limited entertainment options growing up
- So. Many. Recessions.
- Can understand ~50% of cultural references from BOTH the Boomers and the Millennials
- Best to be laid back and see what happens

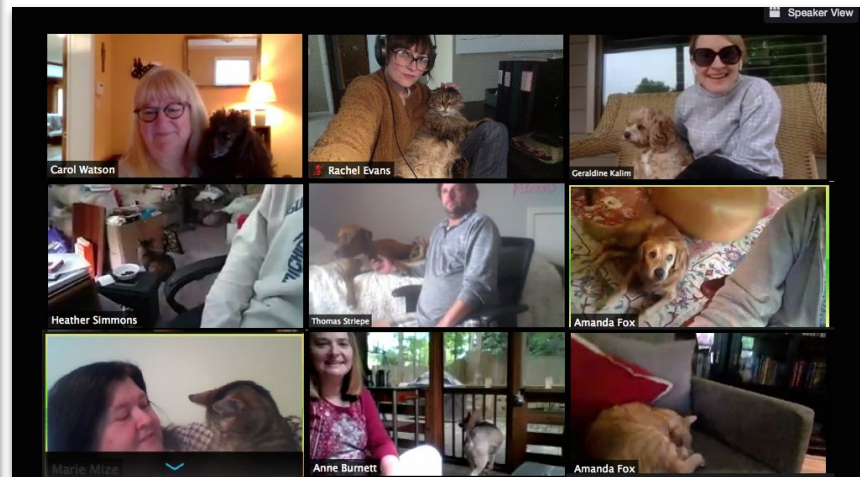


Zoom lets us hangout like The Breakfast Club

- One on one meetings with supervisors
- One on one for collaboration
- Small teams (3 to 5) cross-departmental
- Department meetings
- Staff-wide meetings
- Virtual events (pet therapy, reading room)
- Special occasions (group video for graduation)
- TGIF Friday afternoon happy hours!



Zoom Examples





16

Joined

7

Avg. Actively Contribute



22

Joined

19

Avg. Actively Contribute



23

Joined

23

Avg. Actively Contribute

Don't You Forget About Me...

Successes & Challenges

Continued Use in the Future



Contact Us at the University of Georgia Law Library

Rachel Evans Metadata Services & Special Collections Librarian

rsevans@uga.edu

Geraldine Kalim Student Services Librarian

gkalim@uga.edu

Wendy E. Moore Associate Director for Collection Services

wemoore@uga.edu

Carol A. Watson Director of the Law Library

cwatson@uga.edu